**Draft minutes**

**BSCAH Council Meeting = Civil Service Club 27th October 2018**

1. Apologies for absence - Cathryn Woodward, Jane Boissiere, Hilary Walker (Nat Off Sec)
2. Present GS/PN/AW/MT/JR/DK/MW/SB/LB
3. Minutes of previous meeting – proposed as correct AW, seconded PN - carried
4. Matters arising - none
5. Chairman’s address – BSCAH has as its primary role the training of health professionals in hypnosis and promoting hypnosis to other professionals, as well as providing information to the public and a referral list on the website
6. Matters arising from Reports

Branch Reports –

Eastern Counties: Apologies as there is no written report; they had their AGM in Sept and LB is now the secretary as well as council representative.

SB to send AW dates for 2019

GS to set Oncology day date in October 2019 asap so L&C Foundation training does not clash

Hon (National) Secretary –

Council would like to minute that they applaud the initiative of the National Office Secretary (HW).

Survey monkey – Ac & Ac are developing a standard feedback questionnaire for the

Foundation Training. GS to send the Northern Counties evaluation form to AW

There was discussion regarding forming another level of membership such as BSCAH Associate or ‘Specialist’ Advisor to BSCAH. This is to be discussed at next Council meeting.

Decision Making - A decision pathway was confirmed as National Office Secretary - line manager/relevant officer – Exec– Council or Officer – Exec – Council – AGM/EGM.

The pros and cons of extensive email discussion were discussed and it was proposed and accepted that the Exec should have fairly regular skype conferences.

It was noted that JR and MT needed to be added to the Trustee and Director list and CW was a Trustee but needed to be added to the Directors. Trustees when joining from Council need to be informed re responsibilities etc of becoming a Trustee and a Director. When someone resigns from Council they are removed from the Director and Trustee list at the Charity Commission and Companies House.

Hon Treasurer – it was agreed that we should keep the membership subscription as it is and that

we should use Eventbrite as much as possible for any events.

A cost of living increase was also agreed for the National Office Secretary to £18 per hour.

Letter from Midlands requiring funding – this was agreed subject to receipts and invoices being provided.

Academic and Accreditation Sub-Committee - PN we need to highlight the research project on the

website as soon as possible. JR fed back regarding the various meetings and the SWOT analysis. It was suggested that maybe we should highlight more the fact that we are a not-for-profit charity when advertising

Newsletter – Regarding the ESH letter it was agreed that to publish the Newsletter on the ESH

website may affect our SEO adversely so it was suggested that we give them the link to our newsletter from our site

CH & IT – there is enough material for the next issue so this should soon be in production

Ethical report – none

Website – AW accepted the role of webmaster

Communications – MT is exploring the possibility of the BPS, together with AAGBI and RcA (with the support of RSM and BSCAH) hosting a meeting with Elizabeth Faymonville in spring 2020

RCPsych – Les to draft letter questioning their listing of hypnosis as a complementary therapy and why are we not listed as a training organisation

1. Annual conference 3 days – Friday a taster day – Friday evening visit around Green King Brewery - Saturday – Integrating hypnosis in Primary and Secondary Care – Sunday – Neil Stanley sleep studies am - therapeutic use of hypnosis for sleep pm. AW to check membership for specialties to see if anyone specialises in insomnia and send results to LB.
2. Future developments – see above
3. AOB – none
4. Date of next meeting – 9/3/18